

GERMAN SHOOTING SPORT FEDERATION

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International Shotgun Cup Suhl 2014 26. May. – 01. June 2014

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President Organizing Committee
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GENERAL INFORMATION

All information is available on the following websites:

www.iwk-suhl.de

www.issf-sports.org

www.dsb.de

All Preliminary and Final Entries for Athletes and Officials can be done directly online:

<http://entry.issf-sports.info>

1. Invitation Letter

The Invitation Letter is attached to this General Information.

2. Dates and Schedule

Official Arrival	25 MAY 2014
Official and PET Training	26 MAY 2014
Technical Meeting	27 MAY 2014
Competitions	27 MAY – 31 MAY 2014
Official Departure	01 JUN 2014

The Preliminary Program of the International Shotgun Cup is attached to this General Information. The Final Program (including training) will be distributed after the Official Entry Deadline (30 days before the Official Arrival Day). The latest updates will be provided at the Technical Meeting.

3. Rules and Regulations

The competition will be conducted according to the ISSF rules. Detailed information is available on the ISSF homepage www.issf-sports.org.

The equipment control will be conducted to the newest ISSF Equipment

Trophies will be given for the first 3 places.

4. Participation



Trap *Men*
Double Trap *Men*
Skeet *Men*

Trap *Women*
Skeet *Women*

Competition Double Trap: 27 MAY
Competition Trap/Skeet: 29 – 31 MAY

ISSF ID Number

All athletes must sign an "Athlete's Declaration" and have an official ISSF ID number issued before participation in the International Shotgun Cup.

Athletes without ISSF ID number will not be allowed to participate. ISSF ID numbers can be obtained from the ISSF Headquarters by using the official application form.

5. Entry Process

Preliminary Entries

ISSF Member Federations entering the International Shotgun Cup must submit the Preliminary Entries not later than **26 JAN 2014**

Please complete the attached Registration Forms (Annex 1 – 10) and return them by the set deadlines.

Preliminary and Final Entries for Athletes and Officials must be returned to the ISSF Headquarters. All other Registration Forms must be returned to the Organizing Committee

Please use the ISSF Online Registration Service <http://entry.issf-sports.info>, or exceptionally complete the Preliminary Entry Form (Annex 1) and return it by email or fax to the ISSF Headquarters.

Final Entries

ISSF Member Federations must forward their Final Entries directly to the ISSF HQ. The Official Entry Deadline (30 days before the Official Arrival Day) is **26 APR 2014**

Please use the ISSF Online Registration Service <http://entry.issf-sports.info>, or exceptionally complete the Final Entry Forms (Annex 3) and return them by email or fax to the ISSF Headquarters.

Late Entries

Late Entries will only be accepted until the Final Entry Deadline (3 days before the Official Arrival day) which is **22 MAY 2014**. A penalty fee of EUR 20,00 will be charged for late entries.

Additional entries after the Final Entry Deadline, from **23 MAY 2014** onwards are possible directly on the shooting range only. A fee of EUR 30,00 has to be paid.

Entry Changes after the Final Entry Deadline

From **23 MAY 2014** onwards, replacement of a registered athlete by another already registered athlete in another event can be made only before 12:00h the day before the Pre-Event Training for that event. A fee of EUR 10,00 will be charged for every changing.

Entry Confirmation upon arrival

The Team Leader of the ISSF Member Federation must report to the OC Entries Official and confirm the Final Entries. The confirmation must be done before 12:00 the day before the Pre-Event Training.

Cancellation

Any ISSF Member Federation reducing the number of athletes after the Official Entry Deadline (**26 APR 2014**) is obligated to pay all applicable fees and costs including entry fees according to the number of starts on the Final Entry Forms originally received. If the applicable fees and costs are not paid no member of that federation may participate.

Entry Fee

The entry fees include all charges for registration, local transportation between shooting range and official hotels.

- EUR 110,- per event/athlete
- 2 official training rounds are included in the entry fee
- unofficial training is not included in the entry fee

Unofficial Training Clay Target

The clay target ranges can be used for unofficial training.

7,00 € 25 targets (Trap/Skeet) * The unofficial training has to be paid directly on
9,00 € 30 targets (Doubletrap) the shotgun range.*

Payment of Entry Fees

All entry fees have to be effected cash in EURO to the Organizing Committee upon arrival on the shooting range or must be paid in advance by bank transfer.

A deposit for the entry fee can be transferred to the following bank code:

GERMAN SHOOTING SPORT FEDERATION / DEUTSCHER SCHÜTZENBUND
Wiesbadener Volksbank
Schillerplatz 4; 65185 Wiesbaden

IBAN DE04 5109 0000 0008 8088 05
BIC WIBADE5W

Please transfer the money not later than **12 MAY 2014**

Take care that all necessary data will be transferred, so that the Organizing Committee can assign the money to the right federation. Please give a copy of the bank transfer voucher to your head of delegation to take with them.

Every federation will get a preliminary invoice after the Organizing Committee received the final entry form.

Accreditation Process

All persons involved in the International Shotgun Cup (Athletes, Team Officials) must have accreditations that clearly identify the accreditation holder (with photograph, family name and first name, nation and function) in order to use the local transportation and to enter the shooting range. Accreditations (for persons registered until the Final Entry Deadline and with photograph in the ISSF database) will be prepared by the ISSF Headquarters and Organizing Committee. All other accreditations will be prepared by the Accreditation Office of the International Shotgun Cup. Accreditations will be distributed by the Organizing Committee after payment of the entry fees.

6. Shooting Range

The competition will take place on the shooting range of the Shooting Centre Suhl, Germany.

Address:
Schießsportzentrum Suhl
Schützenstr. 6
98527 Suhl

Clay Target Ranges: 4 Laporte ranges

7. Immigration and Customs Requirements

All nations who will need an official invitation of the German Shooting Sport Federation are requested to order these in time, please use the attached form (Annex 7). Please inform yourself about all necessary information like special time limit or paragraphs.

As long as the Organizing Committee gets no special information, the invitation will be send out by email or fax.

If an express service should be desired, this service will be charged to the federation and must be paid to the Organizing Committee upon arrival. The German Shooting Federation has **no influence** on the embassies!

The German Shooting Sport Federation can provide invitation for the period of the International Shotgun Cup in Suhl **only**.

Gun License

All nations without the European firearms passport and all nations who do not belong to the European Union have to be in possession of the approved weapon importation form (Annex 8), certified by the German authorities. Please make sure that you carry along a copy of your certified weapon form. Additionally it is recommended to all delegations to carry a list of all firearms and ammunition with themselves, to be presented to customs or border police upon request together with the invitation.

Attention: There is a new Arms and Ammunition Declaration for bringing in firearms/ammunition from nations not belonging to the Schengen contract into the Federal Republic of Germany – please do only use the new form attached!

Please fill in the form completely and do not change the form or use your own form!
Incomplete Forms cannot be arranged and will be sent back!

The forms have to be sent back to the Organizing Committee by fax or email till **26 APR 2014** latest.

Important: No weapons and ammunition transport is allowed by railway or other public transport facilities!

8. Accommodation

Official Hotels

Ringberg Hotel***

Ringberg 10; 98527 Suhl / Germany
Tel.:+49-3681-389-0
Fax:+49-3681-389-890
www.ringberghotel.de

EUR 80,- incl. half board	single room
EUR 130,- incl. half board	double room

The Ringberg Hotel is situated directly on the top of the 750 meters high Ringberg mountain with an overview about Suhl and the Thuringia forest. All guest rooms are equipped with bath/shower, hairdryer, direct dial telephone, radio, SAT/ TV and refrigerator. 2 restaurants with international and local cuisine, a film pub, a hotel bar, a pool bar and a large beer garden will fulfil all your requesting on good food, drinks and fun. A number of leisure facilities like sauna, solarium, fitness rooms, table tennis and the indoor swimming pool can be used by all guests.

Hotel Thüringen****

Platz der Deutschen Einheit 2; 98527 Suhl / Germany
Tel.: +49-3681-7676
Fax: +49-3681-724379
www.hotel-thueringen-suhl.de

EUR 85,- incl. half board	single room
EUR 140,- incl. half board	double room

The Hotel Thüringen is situated in the city of Suhl and offers a bar and a bistro. All rooms are equipped with shower, hairdryer, telephone and TV. Further the hotel offers sauna and solarium.

Arcadia Hotel Suhl****

Friedrich-Koenigstr. 1; 98527 Suhl / Germany
Tel.: +49-3681-710-0
Fax: +49-3681-710-333
www.arcadia-hotel.de

EUR 83,- incl. half board	single room
EUR 136,- incl. half board	double room

Triple rooms are available on request. It is also possible to book Bed and Breakfast only. The Arcadia Hotel Suhl is located in the city centre of Suhl. All rooms are air-conditioned and equipped with bath/shower, hairdryer, minibar, sat/pay-TV, radio, direct dial phone, fax-/modem access, WIFI and large desks. The hotel offers a bar and a restaurant. For relaxation use the Ottilienbad with its sauna, swimming pool and gym directly next to the hotel.

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Business Vital-Hotel

Mittelbergstr. 1; 98527 Suhl / Germany
Tel.:+49-3681-80714-0
Fax:+49-3681-80714-333
www.business-vital-hotel.de

65,- € incl. breakfast single room
90,- € incl. breakfast double room

Half board 13,-- per person (when booked in advance)

The Business-Vital-Hotel is situated about 2km from the shooting range. All guest rooms are equipped with shower, telephone, TV and WIFI free of charge. The hotel offers a restaurant and a bar as well as a fitness area with sauna.

No shuttle service will be offered between Business Vital Hotel and shooting range.

Hotel & Gasthof "Goldener Hirsch"

An der Hasel 91; 98527 Suhl / Germany
Tel.:+49-3681-7959-0
Fax:+49-3681-7959-20
www.goldener-hirsch-suhl.de

65,- € incl. breakfast single room
90,- € incl. breakfast double room

Half board 13,-- per person (when booked in advance)

The Hotel Goldener Hirsch is situated in the city of Suhl. All guest rooms are equipped with shower, telephone, TV and free WIFI. The restaurant with international and local cuisine will fulfil all your needs regarding good food and drinks.

No shuttle service will be offered between Gasthof "Goldener Hirsch" and shooting range.

All room rates are calculated per room / per night! All room rates are based on the actual German VAT. Please note that in case of increase, we have to elevate the room rates as well!

IMPORTANT!!

Due to some dangerous incidents, we have to remind all federations, that by German law it is strictly forbidden to cook or light a fire in the hotel rooms.



Due to limited hotel capacities, we cannot definitely guarantee the booking of one certain hotel. **Also do not send hotel reservations late, as we cannot guarantee for rooms after the deadline.** Hotels will be booked in sequence of the receipt of the reservations.

Preliminary Hotel Reservation (Annex 2) must be effected by **26 JAN 2014**.

Final Hotel Reservations (Annex 5) must be effected by **26 APR 2014**.

In case of cancellation after **26 APR 2014**.and/or no-show the hotel will charge a cancellation fee of 100% to the costs for all nights and rooms you have booked.

Food Service at the range

There is a restaurant on the shooting range which offers regional cuisine and beverages.

9. Travel and Transportation

Travel – Arrival

The official international arrival airport for Suhl is Frankfurt/Main (FRA). The distance between Frankfurt airport and Suhl is 220 km one way and it takes about 3.5 hours of driving.

The transfer between airport and hotel will be organized on request. Please inform the Organizing Committee about your travel details till **04 MAY 2014** (Annex 4).

The transfer is not included in the entry fee and must be paid by the delegations.

Nearest airports:

Frankfurt/Main	(220 km to Suhl)
Erfurt	(50 km to Suhl)
Nurnberg	(170 km to Suhl)
Halle-Leipzig	(200 km to Suhl)
Munich	(330 km to Suhl)
Berlin	(360 km to Suhl)

Transfer Offer (Company Sauerbrey)

<u>One way</u>	<u>Taxi</u> (max. 4 PAX.)	<u>Bus</u> (max. 8 PAX)	<u>Bus with trailer</u> (max. 8 PAX)	<u>Bus</u> (max. 50 PAX)
Frankfurt / Suhl	EUR 280,-	EUR 290,-	EUR 300,-	EUR 600,-
Erfurt / Suhl	EUR 100,-	EUR 110,-	EUR 130,-	
Nurnberg / Suhl	EUR 260,-	EUR 270,-	EUR 280,-	EUR 600,-
Leipzig / Suhl	EUR 280,-	EUR 290,-	EUR 300,-	EUR 600,-
Munich / Suhl	EUR 450,-	EUR 450,-	EUR 460,-	EUR 850,-
Berlin / Suhl	EUR 480,-	EUR 500,-	EUR 500,-	EUR 850,-

The above-mentioned costs include the VAT of 19%

Car Rental Agencies:

Sixt

Frankfurt Airport Term. 1+2
Mietwagenzentrum AP Frankfurt
60549 Frankfurt
Tel.: + 49 – 1805 – 262525
Fax: + 49 – 1805 – 2229300110

Suhl
Am Fröhlichen Mann
98528 Suhl
Tel.: + 49 - 3681 - 805192
Fax: + 49 - 3681 – 805193

Europcar

Frankfurt Terminal 1, Airport City Mall, Hall A
Car Rental Center
60549 Frankfurt
Tel.: +49 - 180 – 58000
Fax: +49 - 69 - 697-97110

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For further information concerning car rental agencies at the airport in Frankfurt, please check the following website:

http://www.frankfurtairport.com/content/frankfurt_airport/en/directions/rental_cars.html

Local Transportation – Shuttle Service

Local transportation between the Ringberg Hotel, Hotel Thüringen/Hotel Arcadia and the shooting range will be arranged during training and competition days free of charge. No shuttle service will be offered between Business-Vital Hotel / Hotel & Gasthof Goldener Hirsch and shooting range.

The delegations will find the schedules for local transportation in their pigeonhole in the organizing office.

No shuttle service between the hotels and the shooting range on the Official Arrival Day!

10. Competition Related Procedures at the Range

Technical Meeting

The Technical Meeting will take place on **27 MAY 2014, 14:00h** Main Building; Meeting room. Each participating ISSF Member Federation should have at least one representative present to receive updated information regarding Final Program (including Training), draw procedures and other important issues related to the International Junior Competition.

Storage of Firearms and Ammunition

During your stay in Germany/Suhl all arms and ammunition must be stored in the armoury on the shooting range.

It is not allowed to take any arms and ammunition out of the shooting range especially not to the hotel. This German act also has to be followed strictly by nations, that are in the possession of an European firearms passport!! The completeness will be checked every evening. The armoury will be opened from **25 MAY to 01 JUN 2014**.

Athletes who break this rule, will be disqualified from the competition.

For arrival please note:

Upon your arrival in Germany (Suhl), all arms and ammunition have to be transported to the Shooting Range **on a direct way**.

During the arrival days there will be a special arrangement for delegations that arrive before 8 am or after 8 pm.

Please inform the Organizing Committee about your expected travel schedule in time (Annex 4).

For departure: All arms and ammunition have to be removed from the armoury to the airport **on a direct way**. Even owners of an European firearms passport have to pick up their arms and ammunition on the armoury at time of departure, not earlier. Please keep in mind, that in Germany even owner of an European firearms passport are not allowed to leave their arms and ammunition unattended.

At competition days

There will be enough time between training / competition / award ceremony and the last shuttle bus, so that all shooters can store their weapons in the armoury.

Ammunition

Additional shotgun ammunition can be purchased at the shotgun range. Please order the needed ammunition in advance stating the quantity and brand (Annex 10).

11. Ceremonies

Opening and Closing Ceremony

There is no opening ceremony.

The closing party will be organized on **31 MAY 2014** in Ringberg Hotel.

The participation is free of charge for people who stay in Ringberg Hotel or Hotel Thüringen. People staying in other or non-official hotels have to pay a fee of EUR 19,-. The cost includes soft drinks, buffet and disco party.

Transportation between the Hotel Thüringen / Hotel Arcadia and Ringberg Hotel will be arranged!

Award Ceremony

All Award Ceremonies will be held in the 10m hall at the scheduled times.

During the ceremonies the athletes are required to present themselves in their official national uniform or national tracksuits (tops and bottoms).

Flags and Anthems

The Organizing Committee does not need flags and anthems from the delegations.

12. Weather Information

There is a saying that in Suhl we have two seasons only: winter and strong winter. In May the average temperature may be between 10°C – 20°C. Please inform yourself about the weather conditions prior to your arrival.

13. Media Relations

All Media representatives must register for the International Shotgun Cup by using the Media Accreditation Form (Annex 9).

At the moment no press conferences are planned.

14. Industry Service

Various industry services / exhibition will be present during the International Junior Competition.

15. Annexes

All necessary Registration Forms are attached to this General Information.

16. Summary of Deadlines

The Summary of Deadlines is attached to this General Information.

We hope for your numerous participation and look forward to welcome you in Suhl again!

Yours sincerely

GERMAN SHOOTING SPORT FEDERATION

Claudia Hess and Frank Schmidt
Organizing Committee

